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**AS 9100 Rev D Quality Management Systems - The Internal Audit Checklist**

<b>4.3</b>	<b>Determining the scope of the quality management system</b>		
	To establish the scope of the QMS, does your company determine the boundaries and applicability of the QMS?		
	When determining the scope of the QMS, do you consider the:		
	<ul style="list-style-type: none"><li>• External and internal issues (per above clause 4.1)?</li></ul>		
	<ul style="list-style-type: none"><li>• Requirements of relevant interested parties (per above clause 4.2)?</li></ul>		
	<ul style="list-style-type: none"><li>• The products and services of your company?</li></ul>		
	When a requirement of AS 9100 D can be applied, is the requirement applied by your company?		
	When requirements cannot be applied, and in order to claim conformity to AS 9100 D, how do you determine if your ability or responsibility to ensure conformity of products and services are not affected?		
	Is the scope of the QMS available and maintained as documented information?		
	Does the scope state the products and services covered by the QMS?		

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5.3	Organizational roles, responsibilities and authorities		
	Does the top management ensure that the responsibilities and authorities for relevant roles are assigned, communicated and understood within the company?		
	Does top management assign the responsibility and authority for:		
	<ul style="list-style-type: none"><li>• Ensuring that the QMS conforms to the requirements of AS 9100 D standards?</li></ul>		
	<ul style="list-style-type: none"><li>• Ensuring that the processes are delivering their intended outputs?</li></ul>		
	<ul style="list-style-type: none"><li>• Reporting on the performance of the QMS on opportunities for improvement and for reporting to top management?</li></ul>		
	<ul style="list-style-type: none"><li>• Ensuring the promotion of customer focus throughout your company?</li></ul>		
	<ul style="list-style-type: none"><li>• Ensuring that the integrity of the QMS is maintained when changes to the QMS are planned and implemented?</li></ul>		
	Has the top management appointed a specific member of management, identified as the management representative, who will have the responsibility and authority for oversight of the above requirements?		

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	Do you consider protection from loss, unauthorized changes, unintended alteration, corruption, & physical damage?		
	NOTE: Access can imply a decision regarding the permission to view the documented information only, or the permission and authority to view and change the documented information.		
	<b>Additional Questions</b>		
<b>8</b>	<b>OPERATION</b>		
<b>8.1</b>	<b>Operational planning and control</b>		
	Does your company plan, implement and control the processes needed to meet requirements for the provision of products and services and to implement the actions to address risks and opportunities by:		
	<ul style="list-style-type: none"> <li>• Determining requirements for the product and services?</li> </ul>		
	When determining the requirements for products and services do you consider: <ul style="list-style-type: none"> <li>• Personal and product safety?</li> <li>• Producibility and inspectability?</li> <li>• Reliability, availability, and maintainability?</li> </ul>		